



## **SVVSD Learning Technology Plan**

### Student Expectations and Commitments

This outlines the expectations for students as part of the St Vrain Valley School District (SVVSD) Learning Technology Plan (LTP) as well as the commitments the SVVSD will honor to ensure the highest quality learning opportunities with technology.

The devices referenced in these Expectations and Commitments are those specifically assigned to a student; currently an iPad mini, case (including stand), charger, and USB to Lightning cable.

#### **Section 1: Loan length and receiving your device**

1. District Technology Services (DTS) and the school commit to providing a device in good working order to you each year.
  - a. The device assigned by the SVVSD remains the property of the SVVSD and is available for your use beginning in the fall of each year and will be collected prior to the last day of school each year.
  - b. Your school will select a date or dates each year when devices are available for you and when devices will be collected and will communicate these dates to you.
2. Students are expected to complete all prerequisites before receiving their device and to return the device in good working order to their school upon withdrawal or at the end of each school year.
  - a. Prior to receiving the device, you must read and agree to these expectations and commitments and attend a brief orientation with your parent or guardian.
  - b. Prior to orientation, you or your guardian must create an iTunes Account for your use to download any apps provided by your school. (Directions on creating a free iTunes account without the use of a credit card are located on your school's LTP website.)
  - c. If you withdraw or change schools, your device and all additional accessories assigned to you must be returned in good repair to the school which issued you the device/accessories. If you transfer to another school within the SVVSD, your new school will assign you a device provided you returned your previous device in good repair and paid any outstanding fees related to your iPad assignment.
  - d. If your assigned device/accessories are not returned in good repair on the date specified by your school, you will be responsible for the repair or replacement cost of the device/accessories or other fees as outlined in SVVSD School Board policy.
  - e. Any outstanding fees for damage or loss must be paid in full prior to the start of each school year. Fees will carry across schools and will roll over from the previous year. Failure to pay will result in you losing the privilege of having an iPad assigned for your use.

#### **Section 2: Care and Handling**

1. The school commits to identifying a secure location for students to store their iPads during periods of non-use and to communicate this location to students.
2. Students are expected to be responsible for securing their device, keeping it in good general repair, and to report any issues promptly.
  - a. Keep your device in the protective case provided by the school at all times and treat it with care. See the SVVSD iPad Care document on your school's LTP website for more specific information.
  - b. Keep your device in a secure location when it is not in use (a locked locker or in your possession) and do not leave it in a location where it could be damaged or stolen.

- c. If a device is damaged, lost, or stolen, you must report it to your school administration immediately.
- d. If your device is lost or stolen, you may be required to assist the school in completing a police report and may be responsible for the full cost of the device. Your school administrator may request that the district enable location tracking on your device.
- e. An optional self-insurance program is available to cover accidental damage. Information can be found on your school's LTP website.

### **Section 3: Support**

1. District Technology Services (DTS) and the school commit to providing service and support in a timely manner for any devices that are non-functioning.
  - a. Work tickets submitted on your behalf by your school will be completed as soon as possible to minimize the impact on learning.
  - b. DTS commits to keeping the student home page (Ceran) updated with current technical support information for students.
  - c. If your device is accidentally damaged or requires repair, the school may provide you with a loaner device, provided one is available.
2. DTS commits to maintaining appropriate network and Internet access and filters to ensure safe and reliable service for use in SVVSD buildings.
  - a. Internet filtering is enabled for any device connected to the SVVSD network. Filtering is NOT available for devices connected to other networks (such as home Internet connections).
3. Students are expected to assist with some components of technical support.
  - a. You are expected to check your school's LTP website for answers to common technical support issues prior to requesting technical assistance.
  - b. You are responsible for keeping your operating system and apps up to date on your device. Should there be a charge for any updates for apps required by the school or SVVSD, you are not expected to update until the school or SVVSD has provided you with a way to do so without cost to you.
  - c. You are responsible for backing up the content on your device.

### **Section 4: Responsible Use**

1. Your school and the SVVSD commit to clearly outlining any rules or expectations as to when and for what purpose your device may be used.
  - a. Your school handbook and the SVVSD Board Responsible Use Policy include information on specific school and SVVSD guidelines which you must follow.
  - b. Your school or the SVVSD may choose to place consequences on you if any of these rules or policies are not followed.
2. The SVVSD commits to providing Internet filtering while students are on SVVSD property as well as additional content restrictions on the device.
  - a. While no filter is perfect, the SVVSD makes every reasonable effort to protect students from inadvertently accessing inappropriate materials online while on the SVVSD network.
  - b. You are expected to report to your teacher any issues or items you accidentally access that should be blocked.
  - c. You should know that the district has the ability to remotely monitor and modify settings and apps on your device.
3. Students are expected to follow the SVVSD Board Responsible Use Policy and any applicable school rules.

- a. You should read and understand the Responsible Use Policy and follow these guidelines when using your device.
- b. You should respect any limits, restrictions, or filters placed on your device and not attempt to reset, bypass, or remove any security settings.
- c. The device assigned to you is the property of the SVVSD and is subject to inspection (including any content) at any time upon request.
- d. You should understand that there may be consequences if you do not follow these policies or guidelines.

### **Section 5: Bring Your Own Device**

1. The SVVSD and your school are committed to providing you with access to the Internet and other learning resources if you choose to use your own device.
2. Students have the option to waive the use of a district provided device and use their own personally owned device instead, provided it meets the minimum requirements.
  - a. The current minimum standard for personally owned devices is an iPad capable of running the version of iOS used by your school.
  - b. If you choose to use your own device, you are responsible for its upkeep and care.
  - c. Use of your own device does not give you the right to use or display apps, music, movies or images that violate school or SVVSD policies while you are on SVVSD property or attending SVVSD/school events.

### **Section 6: Technology & Learning:**

1. Students are expected to treat this device as a learning resource and be prepared to use it for learning each school day.
  - a. You should charge your device each night so that it is ready for a full day of use. If you need to charge during lunch or an off block, you should use a designated charging station identified by your school.
  - b. If you forget your device, you should understand that you are responsible for any missed assignments and that your teacher is not obligated to provide you with an alternate paper-based assignment or a loaner device.
  - c. You should understand that your device is primarily a resource to support your learning and you may be asked to remove images, music, movies, or apps if they interfere with your learning or the learning of others or violate school or district policies.
  - d. You are encouraged, but not required to, load additional apps, movies, audio, or images as needed to support your own learning. If there is a fee for these materials, you or your parents will be responsible for their cost.
  - e. You are expected to follow teacher and school guidelines for both using and storing the device during class.
2. Student learning opportunities will both be enhanced and changed due to the availability of the device.
  - a. You are expected to approach new learning opportunities with an open mind.